

# **BOARD MEETING ORGANIZATIONAL AGENDA**



**Tuesday, January 2, 2024 at 1:00 p.m.**

- 1. APPOINT TEMPORARY CHAIRMAN**
- 2. CALL TO ORDER** – Pledge of Allegiance
  - 2.1. Attendance-
  - 2.2. Public Comment – *agenda items and non-agenda items – not to exceed 3 minutes*
  - 2.3. Set/Adjust/Approve the Agenda
- 3. ELECTION OF CHAIRMAN**
- 4. ELECTION OF VICE-CHAIRMAN**
- 5. APPOINTMENT OF SECRETARY-TREASURER**
  - 5.1. ESTABLISH AMOUNT OF TREASURER’S BOND
  - 5.2. ESTABLISH ELECTRONIC PAYMENT OF REOCCURRING EXPENSES
- 6. APPOINTMENT OF ROAD FOREMAN**
- 7. APPOINT SOLICITOR**
- 8. APPOINT ENGINEER**
- 9. AUDITORS – Resolution #2024-01 – Appointment of CPA**
- 10. APPOINT SEWAGE ENFORCEMENT OFFICER**
- 11. APPOINT ALTERNATE SEWAGE ENFORCEMENT OFFICER**
- 12. APPOINT TOWNSHIP ORDINANCE ENFORCEMENT OFFICER**
- 13. APPOINT CHAIRMAN OF VACANCY BOARD**
- 14. APPOINT KWCJA BOARD MEMBER**
- 15. APPOINT BVAA BOARD MEMBER**
- 16. SELECT DEPOSITOR OF TOWNSHIP FUNDS**
- 17. ESTABLISH MEETING LOCATION, DATES AND TIME**
- 18. APPOINT Intergovernmental Cooperation Council of Government Representative**
- 19. CERTIFY DELEGATES TO PSATS ANNUAL CONVENTION –**
- 20. SET EMPLOYEE PAY RATES**

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## **21. MILEAGE RATE**

## **22. CONTINUE WITH REGULAR MEETING**

- 22.1. Review of minutes of December 19 meeting.
- 22.2. Approval of November Treasurer's Report

## **23. OTHER MATTERS AND BOARD MEMBER COMMENTS – Items not on the agenda but came up**

## **24. ADJOURNMENT**