

# BOARD MEETING Minutes

Tuesday, November 23, 2021



1. **CALL TO ORDER:** Chairman Arden Knapp called the meeting to order and led with the Pledge of Allegiance at 7:00 p.m.
  - 1.1. **Present:** Vice-Chairman John Phillips, Supervisor Andrew Brooks, and Secretary-Treasurer Lea Ann Adams.
  - 1.2. **PUBLIC COMMENT:** None
  - 1.3. **REPORTS** of activities and announcements:
    - 1.3.1. *Sewer Department* – An agreement with Warren Manor may be needed due to having the newly sewer trash collection system installed in September. Attorney Tim Bevevino will be consulted.
    - 1.3.2. *Road Crew Report* – The road crew continued with leaf pickup and started making preparations for snow removal. The new truck is closer to being finished. The supervisors would like to look into placing the 2010 F550 truck on Municibid.
    - 1.3.3. Reminders. COG is scheduled for Mead Township on December 2.
  - 1.4. **AGENDA – Motion** to set and approve the agenda with no additions.  
**ACTION:** Motion made by Arden Knapp, second by John Phillips--- Motion passed by voice vote.
2. **REVIEW OF PREVIOUS MINUTES**
  - 2.1. **Motion** to approve the October 28, 2021 Budget Workshop and November 9, 2021 meeting minutes as presented.  
**ACTION:** Motion made by Andy Brooks, seconded by John Phillips---Motion passed by voice vote.
3. **TREASURER’S REPORT**
  - 3.1. **Motion** to approve the October 2021 treasurer’s report as presented.  
**ACTION:** Motion made by Andy Brooks, seconded by John Phillips --- Motion passed by voice vote.
4. **BILLS AND ACTION FOR PAYMENT**
  - 4.1. **Motion** to approve the bills for payment through November 23, 2021 as follows: General Fund - \$53,079.72; Sewer Fund-\$ 1,324.42; Fire Fund-\$551.26 for a total bills of \$54,955.40.
  - 4.2. **ACTION:** Motion made by Andy Brooks, seconded by John Phillips ---Motion passed by voice vote
5. **COMMUNICATION**
  - 4.1. Warren County Planning & Zoning. The Highhouse Subdivision along Mohawk Avenue that severs 10.02 acres from Tax Parcel #WN-8-1519 was approved. Also, there has been an inquiry of potential use of 546 Main Avenue as a RC race track.
  - 4.2. Real Estate Tax Reports. The October 2021 Real Estate Transfer Tax report was received.
  - 4.3. Chapman State Park. The Department of Environmental Protection issued a letter that identified technical deficiencies to Chapman State Park for their full service camp upgrade.
5. **OLD BUSINESS** – none
6. **NEW BUSINESS**
  - 6.1. Anderson Energy Services. They obtained a road bond for use of Mill Street and Chair Lane. Excess Maintenance Agreement will need to be signed.  
**Motion** to approve and sign the Excess Maintenance Agreement.

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**ACTION:** Motion made by Andy Brooks, seconded by Arden Knapp --- Motion passed by voice vote.

6.2. 546 Main Avenue. The supervisors have been receiving comments concerning the deteriorated condition of 546 Main Avenue. The roof will need to be repaired in places, the building would need repaired and cleaning up around for suitable human habitation and less of a habitat for vermin. All safety hazards will need to be addressed and have it become less offensive to the neighborhood.

**Motion:** Upon review of the property, the supervisors determined that the property is a violation of the Pleasant Township Nuisance Ordinance #4-08.

**ACTION:** Motion made by Arden Knapp, seconded by Andy Brooks --- Motion passed by voice vote.

7. **PUBLIC COMMENTS** – None

8. **OTHER MATTERS AND BOARD MEMBER COMMENTS** – None

Meeting adjourned at 7:43 p.m.

Respectfully Submitted,

Lea Ann Adams

Secretary-Treasurer