

# **BOARD MEETING Minutes**

**Tuesday, December 14, 2021**



1. **CALL TO ORDER:** Chairman Arden Knapp called the meeting to order and led with the Pledge of Allegiance at 7:00 p.m.
  - 1.1. **Present:** Vice-Chairman John Phillips, Supervisor Andrew Brooks, and Secretary-Treasurer Lea Ann Adams.  
Also township residents Kevin Simones and Ron Simones were present.
  - 1.2. **PUBLIC COMMENT:** Ron Simones shared with the board his ongoing dispute with a neighbor located at 652 Turkey Call Lane. Mr. Simones handed an outline of activities and issues that he has encountered regarding his property, parking and sewage permits. The supervisors summarized that a majority of the issues are civil related and it would be best handled by an attorney. The board does not have an issue with the property owners parking off the road along Grunder Run as long as it is not hindering the maintenance of the road. The board will reach out to the sewage enforcement officer and check on the status of the holding tank installation.
  - 1.3. **REPORTS** of activities and announcements:
    - 1.3.1. Sewer Department – The road crew conducted the regular pump station checks with no issues.
    - 1.3.2. Road Crew Report – The road crew started plowing and skidding roads during a snow event. They also finished up the leaf removal and cleaned catch basins.
    - 1.3.3. Reminders – On December 15 & 16 the township employees will obtain id badges with the assistance of the Warren County Sheriff’s Office. The Blighted Property Review Committee meeting scheduled for Thursday has been canceled.
  - 1.4. **AGENDA** – Two items for discussion should be added to the agenda.
    - 7.5 - Grunderville Road
    - 7.6 – Street Signs

**Motion** to set and approve the agenda with the additions.  
**ACTION:** Motion made by Andy Brooks, seconded by John Phillips--- Motion passed by voice vote.
2. **REVIEW OF PREVIOUS MINUTES**
  - 2.1. **Motion** to approve the November 23, 2021 meeting minutes as presented.  
**ACTION:** Motion made by Andy Brooks, seconded by John Phillips---Motion passed by voice vote.
3. **TREASURER’S REPORT**
  - 3.1. **Motion** to approve the November 2021 treasurer’s report as presented.  
**ACTION:** Motion made by Arden Knapp, seconded by John Phillips --- Motion passed by voice vote.
4. **BILLS AND ACTION FOR PAYMENT**
  - 4.1. **Motion** to approve the bills for payment through December 14th, 2021 as follows: General Fund - \$10,040.07; Sewer Fund-\$8,446.91; Fire Fund-\$1,029.73 for a total bills of \$19,516.71.
  - 4.2. **ACTION:** Motion made by Andy Brooks, seconded by John Phillips ---Motion passed by voice vote
5. **COMMUNICATION**
  - 5.1. Well Permits. Two well permits have been issued in Pleasant Township.
  - 5.2. Warren County Planning & Zoning. The November 2021 zoning permit report was submitted for review.

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- 5.3. Ordinance Violation Reports. The District Magistrate Report for October 2021 and the Warren County Court of Common Pleas November 2021 report was received.
- 5.4. The Real Estate Tax Reports. The October and November 2021 Tax Claim Bureau reports were received and reviewed. The Tax Collector report through December 3, 2021 was received and reviewed.
- 5.5. State Police Fines. On December 1, 2021 the township received \$646.62 in state police fines and penalties.
- 5.6. Harry Snyder of 6686 Pleasant Drive submitted his annual maintenance report of the small flow treatment facilities.
- 5.7. PSATS Conference Information for 2022 was received.
- 5.8. The Transit Authority of Warren County submitted their financial statements ending June 30, 2021 for review.

## 6. OLD BUSINESS

- 6.1. 652 Turkey Call Lane – The supervisors would like to consult with the sewage enforcement officer concerning the timeline for complete installation of a holding tank.
- 6.2. 546 Main Avenue – Renee Taylor was not present at the meeting; however, the supervisors gave her until January 25, 2022.
- 6.3. Mohawk Sewer Project. E & M Engineering would like to meet with the board on January 5, 2022 at 9:00 a.m. Attorney Bevevino suggested that a letter be sent from his office to the property owners to request permission for the sewer line involving Shelby Circle. The supervisors will explore that after their meeting with E & M Engineering.
- 6.4. 2010 F-550 Truck. There hasn't been any interest from other township on purchasing the truck on the PSATS discussion group. The truck will remain on the PSATS discussion group until the dealership delivers the new truck.
- 6.5. IDC Energy received a letter from attorney Bevevino that revokes their weight limit permit.

## 7. NEW BUSINESS

- 7.1. **Resolution #2021-09 Tax Levy.** The 2022 tax rate for general purposes will be 5.5 mills and 2 mills for fire protection. The fire Hydrant assessment will remain at \$11.00 per parcel.  
**Motion** to approve the 2022 Tax Levy.  
**ACTION:** Motion made by Arden Knapp, seconded by Andy Brooks --- Motion passed by voice vote.
- 7.2. **Resolution #2021-10.** The Pleasant Township Sewer Department's monthly sewer rate will be \$40 per equivalent dwelling unit creating a total year cost of \$480 per EDU.  
**Motion** to increase the monthly sewer rate to \$40 per EDU for the 2022 year.  
**ACTION:** Motion made by Andy Brooks, seconded by John Phillips --- Motion passed by voice vote.
- 7.3. Way/Allen Subdivision. Planning and Zoning is looking for approval of the subdivision.  
**Motion** to approve the subdivision.  
**ACTION:** Motion made by Arden Knapp, seconded by John Phillips --- Motion passed by voice vote.
- 7.4. Complaints. A dog complaint from 1 Vernon Drive. Assistance from the PA Dog Warden was requested.
- 7.5. Grunderville Road/Billman Road. The board is not interested in taking these roads over. These roads have not been well maintained and even with the extra state funding it would be too costly for the township. A response to PennDot will be sent and will add that plowing of Grunderville Road could be considered for a yearly fee.

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7.6. Street Sign Replacement. The board agreed that the assessment/replacement of street signs should be done on an annual basis.

8. **PUBLIC COMMENTS** – None

9. **OTHER MATTERS AND BOARD MEMBER COMMENTS** – None

Meeting adjourned at 8:48 p.m.

Respectfully Submitted,

Lea Ann Adams

Secretary-Treasurer