

March 9, 2021

Chairman Arden Knapp called the March 9, 2021 Township meeting to order with a salute to the flag at 7:00 p.m. with Vice-Chairman John Phillips, Supervisor Andy Brooks and Secretary-Treasurer Lea Ann Adams present.

Public Comment: None

Minutes from the February 23, 2021 meeting were approved by John Phillips and second by Andy Brooks. Bills are presented for payment as follows: General Fund \$443.14; Sewer Fund \$8,314.49; Fire Fund \$521.98 for total bills of \$9,279.61. Andy Brooks made a motion to pay the bills as presented and Arden Knapp second. Motion passed unanimously by voice vote.

Upcoming Reminders: The Kinzua Warren County Joint Authority has a meeting scheduled for Wednesday, March 10, 2021.

Correspondence that was received consisted of four well permits located in Mead Township, the 2020 Planning and Zoning annual report, the February issued reports from Planning and Zoning, the City of Warren building code report listing 2 open permits, Construction Code Inspectors, Tax collector, Tax claim bureau, District Magistrate and Court of Common Pleas reports with fine allocations issued to the township. The 2021 Liquid Fuels allocation was deposited on March 1, 2021 in the amount of \$86,595.68. National Fuel sent a request to be informed of any planned improvements in the township. The township received \$1,540.96 in dividends from the worker's compensation EMC policy and \$2,021.19 in dividends from the EMC property, auto, liability, and Inland Marine policies.

Old Business: E & M Engineer Jeff Holcomb continues to move forward with the design of the new sewer meter and station. He has informed the City of Warren's engineer, Chad Yurisc on the progress. It was noted that making the flow meter explosion proof would add \$15,000 to the project and the City of Warren does not have this protection and doesn't seem to have a need. The supervisors decided not to have the added expense. ► The property owner of 1465 Route 62, Mr. Stephen Smith, received a letter on February 25, 2021 from Planning and Zoning about the blighted condition of the property and he has 30 days to eliminate it. ► Warren Manor's engineer, Kramer Engineers, is working on a solution to remove the illegal material coming from the Manor. The firm met with the township to discuss the solution and received input. Kramer Engineers will keep the township posted on the progress. ► DEP requested that revisions be made to Green Buck Acres sewage planning module application. Mr. Delacio of Advanced Treatment, Inc. submitted the corrections to the township for review and were then forwarded to DEP for permit approval which was granted.

New Business: ► Arden Knapp made a motion to approve the Meley Subdivision proposal which severs .12 acres from WN-733-5392 for annexation to WN-733-5386. Andy Brooks second and motion passed by voice vote. ► Haines and Company are in the process of performing the 2020 audit. Documents have been signed for approval of review of records and documents have been collected and turned over to Haines and Company. ► The 2020 finance report from the Pleasant Volunteer Fire Department was submitted and reviewed. A request of updated officers and contact information will be made. ► The supervisors would like to schedule a spring clean-up day for May 8th or 15th. Advanced Disposal will be contacted for availability. ► The township received the resignation of Equipment Operator/Maintenance Labor James Wiles. His last working day will be March 19. Advertising in the Warren Times Observer and Guide was done with an application due date of March 15.

Wastewater System Report: Road Foreman Toby Sidon has been working with E & M Engineers on the new sewer station and with Kramer Engineers on the Warren Manor issue. It has been discovered that State Pipe may have miscalculated the length between some of the manholes. State Pipe has been contacted to rectify the situation. Toby continues to work with PA Rural Water on the GPS mapping project.

Road Foreman Report: The road crew have been performing routine maintenance on trucks in between plowing snow.

Compliments/Complaints: None

Meeting adjourned at 8:24 p.m.

Lea Ann Adams, Secretary