

**July 14, 2020**

The July 14, 2020 meeting of the Board of Supervisors was held at the Pleasant Township municipal building. Chairman Arden Knapp called the meeting to order with a salute to the flag at 7:00 p.m. Vice-Chairman John Phillips, Supervisor Andy Brooks and Secretary-Treasurer Lea Ann Adams were present. Also in attendance was Ed Dorunda.

**Public Comment:** None.

**Minutes from the** June 23, 2020 meeting were approved by Andy Brooks and seconded by John Phillips. Motion passed by voice vote. Bills are presented for payment as follows: General Fund \$3,786.43; Sewer Fund \$3,813.83; Fire Fund \$521.98 for total bills of \$8,122.24. Arden Knapp made a motion to pay the bills as presented and John Phillips second. Motion passed by voice vote.

**Upcoming reminders:** The Blighted Property Review Committee will be meeting on Thursday, July 16. Mr. Phillips will not be attending due to prior commitments. Road Foreman Toby Sidon will be attending a mandatory class for his wastewater certification on July 16 in Franklin, PA. There is a PSATS fall forum that is scheduled in Erie on July 29 and 30. Further information will be researched concerning the topics. Andy Brooks reminded the township that July 31 is the deadline for the township to have the Hazard Mitigation paperwork reviewed and completed.

**Correspondence for Review** consisted of a renewal of the Sheriff Run #5 & #6 well permits in Cherry Grove Township. Zoning permits with completed storm water management applications were issued to: Gary Sainato of 2741 Chapman Dam Road for a storage building, Christopher Vermilyea of 526 Oakland Drive for a shed, and George Lilja of 8 Driftwood Drive for a shed. Storm water permits were issued to Pleasant Community Church for a storage shed located at 51 Kamp Street, a front porch for Linda White of 38 Fuller Avenue, and to Jordan Panborn of 20 McKinley Avenue for a modification of existing driveway. The building code report for June 2020 was received and reviewed. The supervisors request that the addressee's be located on the report. A Certificate of Occupancy and updated building code report from the City of Warren was received and reviewed. The Tax Claim Bureau reports were reviewed for June 2020. EMC insurance notified the township that the insurance policies are scheduled to be renewed in September.

**Old Business:** ► The supervisors requested to have Clean Up day on August 22 if Advanced Disposal can accommodate. The alternate date is August 29. ► The township received the proposed amendment to Ordinance 103 that is scheduled to be adopted in the next month that addresses surcharges to sewer accounts that have an excessive amount of foreign material entering the sanitary system. The July numbers were received from the City of Warren this week and will be given to the engineers and the meter guy for finalization of the completed report. ► Glade Township submitted written notice to withdraw from the progression of the EMS agreement. The Director of Public Safety, Mr. Ken McCarrison, relayed that there is a continued issue with the amount of calls going unanswered and he feels it is related to the COVID pandemic and would like to arrive at a solution soon.

**New Business:** ► Arden Knapp made a motion to accept the bids listed as \$250.00 for Tax Parcel #WN-745-965500-000 (.11 acres Stoney Mnt Lane), \$250.00 for Tax Parcel #WN-745-693700-000 (.05 acres Priv Rd off Lenhart), \$255.00 for Tax Parcel #WN-745-666500-000 (.20 acres Priv Rd off Lenhart), \$300.00 for Tax Parcel #WN-746-718300-000 (.21 acres Priv Rd off 337). Andy Brooks second and motion passed by voice vote.

► Arden Knapp made a motion to have Inscale Architects move forward with the new connection associated with Parcel #WN-498-8678 (Van Johnson) to the sanitary system.

► The township received notice that a deck will be constructed at 140 River Valley Road and all DEP permitting is being registered.

The supervisor entered into executive session at 8:08 p.m. and returned at 8:25 p.m. Arden Knapp made a motion to approve the COVID-19 policy plan and procedures. The policy explains the symptoms, prevention, and quarantine procedures/protocols for the employees. Andy Brooks second and motion passed by voice vote. Three requests for time off without pay were reviewed and evaluated. Arden Knapp made a motion to grant one request and deny two requests due to purpose of the request and past employment performance. Andy Brooks second and motion passed by voice vote.

**Wastewater System Report:** McKinley sewer station continues to have material not allowable in the sanitary system causing pumps to fail. The spare pump was put in place while the regular pump is having repairs at Warren Electric Motor. The road crew continue to flush trouble spots.

**Road Foreman Report:** Roads have been patched and repair prior to the paving project. The salt shed has been painted and brush has been cut around road signs. Upon investigation from phone messages and observation, it has been determined that approximately 5 road signs have disappeared in the last week. A police report has been filed.

**Compliments/Complaints:** None.

Meeting adjourned at 8:32 p.m.

Lea Ann Adams  
Secretary