

August 11, 2020

The August 11, 2020 meeting of the Board of Supervisors was held at the Pleasant Township municipal building. Chairman Arden Knapp called the meeting to order with a salute to the flag at 7:04 p.m. Vice-Chairman John Phillips, Supervisor Andy Brooks and Secretary-Treasurer Lea Ann Adams were present. Also in attendance was Ryan Wells of Charles Leach Insurance Agency.

Public Comment: Ryan Wells presented and reviewed with the board an insurance quote for business liability, auto and property insurance. The supervisors will compare the existing policy with Charles Leach Insurance Agency's quote and discuss further at the next meeting.

Minutes from the July 28, 2020 meeting were approved by Andy Brooks and seconded by Arden Knapp. Motion passed by voice vote. Bills are presented for payment as follows: General Fund \$8,165.47; Sewer Fund \$161.92; Fire Fund \$960.53 for total bills of \$9,287.92. Andy Brooks made a motion to pay the bills as presented and John Phillips second. Motion passed by voice vote.

Upcoming reminders: The Pleasant Township Business office will be closed from August 12-15. The office carpet will be cleaned on August 17. The supervisors will meet with the volunteer fire department to discuss the EMS agreement on Wednesday, August 12 at 7:00 p.m. Pleasant Clean-up Day is scheduled for August 22. E & M Engineers will meet with the township to discuss the proposed sewer line on Tuesday, August 25 at 9:00 a.m.

Correspondence for Review consisted of a zoning permit issued to Katherine Johnson of 10 Ball Drive for a detached garage. The July 2020 zoning report and Construction Code Inspectors building code report were reviewed. The small flow treatment facility annual report for a camp on Grunderville Road was submitted and reviewed. The township received a copy of the Pleasant Township Volunteer Fireman's Relief Association Audit for January 1 2017 – December 31 2019. The Warren County Redevelopment Authority submitted their August 18 meeting agenda for review. Atlantic Broadband notified the township of the rate increase for residential and business accounts. PA One Call submitted the 2019 annual audit report for review.

Old Business: ► The City of Warren submitted the flow numbers for the 2nd quarter. Pleasant Township submitted a letter with the information listed and returned it to the city. The supervisors requested that an email to be sent to address the ability to read the meter in order to compare the numbers that are being provided by the city and to discuss the next step associated to the temporary meter numbers. ► The supervisors requested that the quotes for the garage furnace to be re-quoted for a 150,000 BTU unit with cut sheets for each quote. The supervisors will review the final quotes at the next meeting. ► IA Construction has completed the 2020 project and the supervisors want to confirm with Road Foreman Toby Sidon that all work is completed before the Project Completion form is signed and returned.

New Business: ► The supervisors reviewed the information concerning GIS services from PA Rural Water earlier today. Arden Knapp made a motion to have PA Rural Water representative Michael Emery to provide a quote for services to include sewer lines, storm drains, street lights, and signage. John Phillips second and motion passed by voice vote. ► Warren County Public Safety representative Scott Rose will be consulted to complete the NIMS Compliance Report. ► Andy Brooks made a motion to proceed with contacting Beth Sorvelli to discuss the creation of a Pleasant Township web page. Beth has created Elk and Pine Grove Township's web page. Supervisor Brooks has an interest of having the capability of an email blast going to all township residents. Further information will be researched and discussed at the next meeting. ► IDC Energy has an active bond on Elk Road. A letter will be sent requesting permit fees, the 2020 inspection fee and the requested load reports to be submitted. ► Arden Knapp made a motion to approve Secretary-Treasurer Lea Ann Adams to sign up for the virtual QuickBooks series. John Phillips second and motion passed by voice vote. ► The supervisors reviewed the financial and inventory information from the Pleasant Volunteer Fire Department. No further action was needed. ► Warren County School District Maintenance Supervisor Denny Tool informed the township that a small number of employees will be reporting to work at the McKinley Street location for a temporary time period through December 2020. No further action was needed.

Wastewater System Report: Road Foreman Toby Sidon confirmed that foreign material continues to pass through the sanitary system. The road crew is having to address the situation on the weekends resulting in 4 hours of labor. The supervisors request a letter to be composed to the Warren Manor and a few select houses on that sewer line informing them of the implementation of a \$10 surcharge per EDU to be added to the monthly sewer rate. The West

Drumcliffe sewer station needs starters replaced in order to activate the pumps. The East Drumcliffe Station will need an upgrade to the control panel and Leboeuf Industries will be addressing the changes to the Drumcliffe Stations.

Road Foreman Report: Unit #1 (F-550) will need repairs to the transmission line and oil pan to be performed by Midtown Motors. The 1994 Leeboy Roller will continue to be operable with certain configurations without making \$900 of repairs.

Compliments/Complaints: None.

Meeting adjourned at 9:20 p.m.

Lea Ann Adams
Secretary